



ARIZONA DEPARTMENT OF PUBLIC SAFETY
STUDENT TRANSPORTATION
P. O. Box 6638
Phoenix, AZ 85007-6638

SAMPLE ONLY

**PROOF OF COMPLETION OF BEHIND-THE-WHEEL TRAINING
AND DRIVING TEST**

A.R.S. 28-3228(B)(2) requires an applicant to "complete...behind the wheel training," before being certified as a school bus driver.

The behind-the-wheel instructor shall complete this form to show that the applicant has completed 20 hours of behind-the-wheel training as required by A.A.C. R17-9-102(E)(6).

Applicant's Name Sylvester Q. Driver **Date Training Completed** 01-01-2001
Employer/School Dist. Prickly Pear Unif. **Employer No./Dist.No.** #77

Hours of training on each type of school bus:

Type A 12
Type B 5
Type C _____
Type D _____
Special Needs (Type A, B, C, or D) 3

ROAD TEST

After completing a minimum of 20 hours of behind-the-wheel training, an applicant shall demonstrate the ability to operate a school bus and transport passengers safely by passing an operations test. The behind-the-wheel instructor shall accompany the applicant and rate the applicant's performance.

INSTRUCTION:

This test shall be conducted on streets or highways. Simulated stops (passenger loading and unloading and railroad grade crossings) shall be in areas where traffic will not be disrupted.

OVER

DRIVING TEST SCORE

**A behind-the-wheel instructor shall place an X in a box
if the applicant demonstrates competence in the following areas:**

PRE-OPERATIONAL CHECK

- Checks all items listed in R17-9-108(D)(1) and (D)(2) ☐
Fastens seat belt before moving the school bus ☐

GEAR SELECTION & CLUTCH

- Selects proper gear ☐
Coordinates use of clutch & accelerator ☐
Performs downshifting/double-clutching procedures ☐
Is able to start motion of school bus on a grade ☐
Not applicable (automatic transmission) ☐

BRAKES

- Applies brakes smoothly ☐
Observes air pressure, vacuum hydraulic, gauges ☐

MIRRORS

- Checks for proper adjustment of outside and inside mirrors ☐

STOPS FOR RAILROADS

- Stops within 50 ft., but not less than 15 ft.
of nearest rail ☐
Turns off radio and other sources of noise within
50 ft. of nearest rail ☐
Activates hazard lamps no more than 100 ft.
from railroad crossing ☐
Stops, opens service door and driver's side window,
looks and listens for trains in accordance with
R17-9-104(B) ☐
Closes service door before moving across the
railroad tracks ☐
Crosses railroad crossing without changing
gears in the school bus ☐

DRIVING TECHNIQUES

- Uses turn signals when changing lanes ☐
Uses turn signals when making turns ☐
Uses proper lanes when turning ☐
Activates turn signal no less than
100 ft. before turn ☐
Maintains distance between school bus and
other vehicles appropriate for speed and
traffic and weather conditions ☐
Drives at speed that is legal and appropriate
for conditions ☐
Follows all rules when driving through a
school zone ☐

PASSENGER LOADING/UNLOADING AREA

- Properly uses 4 or 8-light system ☐
Extends stop arm when stopped ☐
Positions school bus in compliance with
R17-9-104 (B) when loading and unloading ☐

BACKING

- Complies with R17-9-104 (B)(13) and (14) ☐
Uses assistance when backing adjacent
to a school ☐
Sounds horn if there is no alarm that works
automatically with backup lamps ☐
Observes backing procedure in all situations ☐

PARKING

- Uses proper parking procedures ☐
Uses parking brake system properly ☐
Uses proper gear when parking ☐

The following require that an applicant be rejected:

1. A chargeable accident during testing.
2. Instructor having to take controls of school bus because of unsafe driving performance.
3. Violation of A.R.S. Title 28 or this Chapter that could cause an accident or injury to passengers.

Based on the driving test given, I feel that Sylvester Q. Driver
Applicant's Name

is ☐ is not ☐ qualified to safely transport school children.

Signature Here #77 01-01-2001
Behind-the-Wheel Instructor Instructor Cert No. Date

Jack Saddle
Behind-the-wheel Instructor printed name

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